



**National Council on Family Relations**  
*Linking family research, education, and practice*

**Student/New Professional Handbook**  
**2009-2010**

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## **National Council on Family Relations Mission Statement**

The National Council on Family Relations (NCFR, founded in 1938, provides an educational forum for family researchers, educators, and practitioners to share in the development and dissemination of knowledge about families and family relationships, establishes professional standards, and works to promote family well-being.

### **A Word from the Executive Director of the National Council on Family Relations**

Student and new professional members in the National Council on Family Relations challenge the status quo, infuse new ideas and stimulate frank discussions about our relevance in society. To them NCFR owes its gratitude and our promise to provide opportunities to lead and develop careers that strengthen families through research, education, public policy and practice.

Thank you for choosing NCFR.

Diane Cushman, Executive Director of NCFR

## Description of NCFR Activities

The National Council on Family Relations:

- Provides a forum for family researchers, educators, and practitioners to share in the development and dissemination of knowledge about families and family relationships, establishes professional standards, and works to promote family well-being.
- Publishes three scholarly journals — *Journal of Marriage and Family*, *Family Relations: Interdisciplinary Journal of Applied Family Studies*, and the *Journal of Family Theory and Review*— plus books, audio/video tapes, and learning tools. NCFR sponsors an Annual Conference of juried cutting-edge research papers, methods, and practices including research updates for practitioners' sessions, and awards for research and services conducted in the family field.
- Promotes family life education, sets criteria and guidelines for family life education curriculum, develops other family life education publications and products, and certifies family life educators.
- Fosters dialogue among family professionals through interaction at the annual Conference, state/regional Affiliate Councils, special interest Sections, and Focus Groups. NCFR members actively pursue networking and collaboration via the newsletter REPORT Internet, list serves, discussion forums, task forces and committees.

## **Student/New Professional Leadership Council**

Three Student/New Professional (S/NP) officers and staff of NCFR met via conference call in March of 2009 to review ways to strengthen the identity of S/NP within NCFR, coordinate S/NP communications, organize S/NP initiatives more effectively, and enhance involvement by S/NP representatives in the sections and student affiliates.

Soyoung Lee, S/NP Representative on the NCFR Board of Directors; Claire Kamp Dush, S/NP Conference Program Representative; and Amanda Williams, S/NP Representative on the Affiliate Councils discussed several topics regarding the role of S/NPs in NCFR. Questions posed were:

- Who are the members of the S/NP group?
- What are the duties of the S/NP officers?
- Should the S/NP group have a specific name?
- What will facilitate the visibility of the S/NP group?
- What is necessary to support the S/NP group?
- How will S/NP and Student Affiliate Councils collaborate to support the whole S/NP group at NCFR?

From this meeting, the Student/New Professional Leadership Council was formed. Within this S/NP Leadership Council will be the S/NP Steering Committee which will include the S/NP Board Representative, the S/NP Conference Program Representative and the S/NP Affiliate Councils Board Representative. The Student/New Professional Section Representatives (12) and the Student Affiliate Presidents (20) will complete the S/NP Leadership Council. All segments of the S/NP Leadership Council have been assigned staff liaisons to help in facilitating S/NP activities. A listserv has been formed to facilitate planning S/NP activities.

## **NCFR Board Members and S/NPs**

### **Board Members**

#### **2009-2010 Board of Directors**

President – Gary L. Bowen  
 President-elect – Elaine A. Anderson  
 Member-At-Large – Debra L. Berke, CFLE  
 Member-At-Large – Norma Bond Burgess  
 Member-At-Large – Mary Ann Hollinger, Secretary//Treasurer  
 Member-At-Large – Gary R. Lee  
 Member-At-Large – Glen F. Palm, CFLE  
 Affiliate Councils Board President-Elect – Minnell Tralle  
 Student/New Professional Representative – Soyoung Lee, CFLE  
**Ex officio –**  
 NCFR Executive Director – Diane Cushman  
 NCFR Board Liaison - Jeanne A. Strand

#### **2008-2009 Board of Directors**

President – Maxine Hammonds-Smith, CFLE  
 President-elect – Gary L. Bowen  
 Member-At-Large – Debra L. Berke, CFLE  
 Member-At-Large – Norma Bond Burgess  
 Member-At-Large – Mary Ann Hollinger, Secretary//Treasurer  
 Member-At-Large – Gary R. Lee  
 Member-At-Large – Glen F. Palm, CFLE  
 Association of Councils President-Elect – Chloe D. Merrill, CFLE  
 Student/New Professional Representative – Soyoung Lee, CFLE  
**Ex officio-**  
 NCFR Executive Director – Diane Cushman  
 NCFR Board Liaison – Jeanne A. Strand

### **2009-2010 S/NP Representatives – Sections, Program Committee, Affiliate Councils**

**Education & Enrichment Section** – David Schramm, CFLE  
**Ethnic Minorities Section** – Kelly Campbell & Meeshay Williams-Wheeler  
**Family & Health Section** – Jerica M. Berge, CFLE  
**Family Policy Section** – Kelly D. Davis  
**Family Science Section** – Michael R. Sturm  
**Family Therapy Section** – J. Tekulve Martial-Vann, CFLE  
**Feminism & Family Studies Section** – Megan Haselschwerdt & Russell  
 Toomey  
**International Section** – Elizabeth F. Maring  
**Religion & Family Life Section** – Teri Henke  
**Research & Theory Section** – Jeffrey P. Dew  
**S/NP Program Representative** – Claire Kamp Dush  
**S/NP Affiliate Councils Representative** – Amanda Williams  
**Student Affiliate Representative** – Angela Jones

<b>Student/New Professional Board Representative</b>	
<b>Current S/NP Board Representative</b>	Soyoung Lee, CFLE (2010)
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Attend all Board face-to-face and conference call meetings.</li> <li>• Chair the NCFR Student Award Committee: Convene Student Award committee to select award recipient, send notification to recipients and non-recipients, and present student award at annual conference.</li> <li>• Chair the Cindy Winter Scholarship Award committee: Convene Student Award committee to select award recipient, send notification to recipients and non-recipients, and present student award at annual conference.</li> <li>• Compile S/NP End-of-Year Report, collected from S/NPs (See page 20)</li> <li>• Work with S/NP Representatives within the Sections, Program Committee, and Affiliate Councils to address the needs of S/NPs in NCFR</li> <li>• Chair S/NP conference calls.</li> <li>• Convene the S/NP Leadership Council Meeting at NCFR Annual Conference.</li> <li>• May serve as Board liaison to journal editor search committees.</li> <li>• May serve as Board liaison to Diversity Task Force.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in even-numbered years (e.g., 2010, 2012, 2014) and nominations take place in odd-numbered years; One S/NP Representative to the Board is elected.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• NCFR Student Award</li> <li>• Cindy Winter Scholarship Award</li> <li>• Ruth Hathaway Jewson Award</li> </ul> See attached S/NP Awards Table for further Section awards and details.
<b>Distinct Contributions of S/NP to NCFR</b>	<ul style="list-style-type: none"> <li>• Revise/monitor S/NP handbook.</li> <li>• S/NP committee leadership and liaison responsibilities.</li> <li>• Attend all Board face-to-face and conference call meetings, completing monitoring reports and serving on subcommittees.</li> <li>• Attend all Annual Conference S/NP sponsored events and be available for consultation with Student/New Professionals.</li> <li>• Work with all S/NPs to communicate membership concerns to the Board of Directors.</li> </ul>

<b>Student/New Professional Board Representative-Elect</b>	
<b>Current S/NP Board Representative-Elect</b>	New position approved in 2009. Election to take place in 2011
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Attend the face-to-face Board meeting in November at the Annual Conference and be available for monthly conference calls.</li> <li>• Assist the Student/New Professional Board Representative throughout the year with: A) NCFR Student Award Committee and Cindy Winter Scholarship Committee, B) writing or organizing articles representing S/NP for the NCFR Report, C) completing on-going S/NP projects and planning new projects for S/NP, D) revising the NCFR S/NP Policies &amp; Procedures</li> <li>• Assist the Student/New Professional Program Representative in planning the Annual Conference. All assistance will be dependent on the Program Representative's request.</li> <li>• Assist in networking students and new professionals.</li> <li>• Suggest names for positions for Student/New Professional Representative-Elect and Student/New Professional Program Representative</li> <li>• Attend all Annual Conference S/NP sponsored events and be available for consultation with Student/New Professionals.</li> </ul>
<b>Election Cycle</b>	One-year term as a non-voting member on the Board of Directors. After serving a one-year term the position will move to Student/New Professional Board Representative and will serve a two-year term as a voting member of the Board of Directors.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• NCFR Student Award</li> <li>• Cindy Winter Scholarship Award</li> <li>• Ruth Hathaway Jewson Award</li> </ul> See attached S/NP Awards Table for further Section awards and details.
<b>Distinct Contributions of S/NP to NCFR</b>	<ul style="list-style-type: none"> <li>• Assist the Student/New Professional Board Representative throughout the year.</li> <li>• Attend all Annual Conference S/NP sponsored events and be available for consultation with Student/New Professionals</li> <li>• Work with all S/NPs to communicate membership concerns to the Board of Directors.</li> </ul>

<b>Student/New Professional Program Representative</b>	
<b>Current S/NP Program Representative</b>	Claire Kamp Dush (2010)
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Attend program committee planning meetings at the annual conference and in the Spring</li> <li>• Review proposals submitted for S/NP sessions and plan program</li> <li>• Solicit appropriate submissions for S/NP seminar</li> <li>• Submit S/NP program to Program Chair</li> <li>• Member of NCFR Student Award committee (read and score materials)</li> <li>• Member of Cindy Winter Scholarship Award committee (read and score materials)</li> <li>• Oversee sessions at conference and plan networking for S/NPs</li> <li>• Be available to consult with S/NPs at conference</li> <li>• Participate in S/NP conference calls</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference each year of their term</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in even-numbered years (e.g., 2010, 2012, 2014) and nominations take place in odd-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	None
<b>Distinct Contributions of S/NP to NCFR</b>	<ul style="list-style-type: none"> <li>• Solicit new membership for S/NPs.</li> <li>• Attend all Annual Conference S/NP sponsored events and be available for consultation with Student/New Professionals</li> <li>• Assist in networking students and new professionals.</li> </ul>
<b>Other (Please specify)</b>	

<b>Affiliate Councils</b>	
<b>Current Section Officers</b>	<p><b>President:</b> Chloe Merrill, CFLE (2011)  <b>President-Elect:</b> Minnell Tralle (2011)  <b>Program Chair:</b> Joanne Roberts, CFLE (2011)  <b>Secretary/Affiliate Connection:</b> Stephen Brown (2010)  <b>S/NP Rep.:</b> Amanda Williams (2010)  <b>Student Affiliate Rep.:</b> Angela Jones (2011)  <b>Past President:</b> Richard Sale CFLE (2011)</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Attend all Affiliate Councils Board meetings.</li> <li>• Serve as a liaison between the ACB and S/NPs.</li> <li>• Affiliate Councils Student Awards: Convene Student Award committee to select award recipient, send notification to recipients and non-recipients, and present student award at annual conference.</li> <li>• Work with other S/NP representatives as needed.</li> <li>• Attend the S/NP Leadership Council at the NCFR Annual Conference.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in odd-numbered years (e.g., 2009, 2011, 2013) and nominations take place in even-numbered years. One or two S/NP Representatives to the ACB are elected
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• Affiliate Councils Outstanding Student Research Paper Award (Graduate &amp; Undergraduate)</li> </ul> See attached S/NP Awards Table for details.
<b>Distinct Contributions of S/NP or Section to the Profession</b>	
<b>Other (Please specify)</b>	

<b>Education and Enrichment Section</b>	
<b>Current Section Officers</b>	<p><b>Chair:</b> Beth Van Horn, CFLE (2010)  <b>Chair-elect:</b> Susan K. Walker (2010)  <b>Secretary/Treasurer:</b> Jodi Dworkin (2010)  <b>S/NP:</b> David Schramm, CFLE (2010)  <b>Past Chair:</b> Don Bower, CFLE (2010)</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Serve as a liaison between the section and S/NPs.</li> <li>• Serve on the Executive Committee and attend section business meeting at the Annual Conference.</li> <li>• Serve on the Section Nominations Committee.</li> <li>• Review section proposals for the Annual Conference.</li> <li>• Attract new S/NP members to the section, and to help extend the mission and vision of E&amp;E to other NCFR members.</li> <li>• Assist section officers.</li> <li>• Assist in the selection of the S/NP awards.</li> <li>• Attend the S/NP Business Leadership Council meeting at the Annual Conference.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in even-numbered years (e.g., 2010, 2012, 2014) and nominations take place in odd-numbered years
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• S/NP Proposal Award (three awards given)</li> </ul> <p>See attached S/NP Awards Table for details.</p>
<b>Distinct Contributions of S/NP or Section to the Profession</b>	<ul style="list-style-type: none"> <li>• To develop conference programs that reflect the interdisciplinary interests.</li> <li>• To facilitate the development of young scholars and educators.</li> <li>• To sponsor preconference workshops to enhance teaching competencies.</li> </ul>
<b>Other (Please specify)</b>	<ul style="list-style-type: none"> <li>• Focus Groups: Certified Family Life Educator, Families and Grief, Marriage and Family Enrichment, Parent Education, Peace, and Sexuality</li> </ul>

<b>Ethnic Minorities Section</b>	
<b>Current Section Officers</b>	<p><b>Chair:</b> Curtis A. Fox, CFLE (2010)  <b>Chair-elect:</b> Yvette V. Perry (2010)  <b>Secretary/Treasurer:</b> Ani Yazedjian (2010)  <b>S/NP:</b> Kelly Campbell (2010)  <b>S/NP:</b> Meeshay Williams-Wheeler (2010)  <b>Past Chair:</b> Katia Paz Goldfarb (2010)</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Serve as a member of the Section Executive Committee.</li> <li>• Encourage student/new professional membership in the section.</li> <li>• Assist section officers.</li> <li>• Serve on the Section Nominations Committee</li> <li>• Serve as a liaison between the section and S/NPs.</li> <li>• Attend the section business meeting during Annual Conference.</li> <li>• Review section proposals for the Annual Conference.</li> <li>• Arranging a hospitality reception.</li> <li>• Planning networking events for section members.</li> <li>• The two S/NP representatives shall co-chair the Hospitality Committee and will work with section officers to see that the needs and interests of student and new professional members are addressed by the section.</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; The EM section elects two (2) S/NP representatives for each term. Term begins in even-numbered years (e.g., 2010, 2012, 2014) and nominations take place in odd-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• John Lewis McAdoo Dissertation Award</li> <li>• S/NP Best Conference Submission Award</li> </ul> See attached S/NP Awards Table for details
<b>Distinct Contributions of S/NP or Section to the Profession</b>	Ethnic Minorities Teaching Resource Manual, Volume I Ethnic Minorities Teaching Resource Manual, Volume II Ethnic Minorities Mentoring Program
<b>Other (Please specify)</b>	A unique characteristic of this section is that an oral history is told at the end of the section meeting at the annual conference. This is a time for members who have been with the section for a long time to remember the past and a time for new members to learn about the history of our section. <ul style="list-style-type: none"> <li>• Focus Group: Asian American Family</li> </ul>

<b>Family and Health Section</b>	
<b>Current Section Officers</b>	<b>Chair:</b> Deborah P. Coehlo (2010) <b>Chair-elect:</b> B. Jan McCulloch (2010) <b>Secretary/Treasurer:</b> M. Elise Radina, CFLE (2010) <b>S/NP:</b> Jerica M. Berge, CFLE (2010) <b>Past Chair:</b> Sharon A. Denham (2010)
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Review section proposals for the Annual Conference.</li> <li>• Serve as a liaison between the section and S/NPs.</li> <li>• Complete an End-Year Report and submits report to the Board of Directors S/NP representative.</li> <li>• Assist section officers.</li> <li>• Serve on the Section Nominations Committee</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference.</li> </ul> <p>In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</p>
<b>Election Cycle</b>	Two-year term; Term begins in even-numbered years (e.g., 2010, 2012, 2014) and nominations take place in odd-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• Outstanding S/NP Paper Award</li> </ul> See attached S/NP Awards Table for details
<b>Distinct Contributions of S/NP or Section to the Profession</b>	S/NP contributions include Families in Mid and Later Life: Syllabi and Instructional Materials and Families and Violence: Syllabi and Instructional Materials
<b>Focus Groups</b>	The Family and Health Section sponsors two focus groups: <ul style="list-style-type: none"> <li>• <i>Issues in Aging</i>: to focus on Family Science and Gerontology; to provide networking opportunities for specialists in aging; to encourage graduate students to pursue the study of aging, and to coordinate an annual symposium on the topic of family Gerontology.</li> <li>• <i>Families &amp; Chronic Conditions Across the Lifecourse</i>: to address research and practice issues related to families of children with developmental disabilities or special health care needs.</li> </ul>
<b>Other (Please specify)</b>	

<b>Family Policy Section</b>	
<b>Current Section Officers</b>	<p><b>Chair:</b> Wm. Michael Fleming, CFLE (2011)  <b>Chair-elect:</b> Tammy L. Henderson, CFLE (2011)  <b>Secretary/Treasurer:</b> Brenda J. Lohman (2011)  <b>S/NP:</b> Kelly D. Davis (2011)  <b>Past Chair:</b> Thomas R. Chibucos (2011)</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Attend section business meeting during Annual Conference.</li> <li>• Informs S/NPs about the Family Policy Section and NCFR activities.</li> <li>• Assist section officers.</li> <li>• Serve on the Section Nominations Committee.</li> <li>• Serve as a liaison between the section and S/NPs.</li> <li>• Review section proposals for the Annual Conference.</li> <li>• Complete an End-Year Report and submit report to the Board of Directors S/NP representative.</li> <li>• Publicize the Family Policy Section Student Award and review award applications.</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in odd-numbered years (e.g., 2009, 2011, 2013) and nominations take place in even-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• Feldman Internship Award</li> <li>• Feldman S/NP Travel Awards</li> <li>• Feldman Outstanding Research Proposal for Research in Family Policy Award</li> </ul> See attached S/NP Awards Table for details
<b>Distinct Contributions of S/NP or Section to the Profession</b>	<ul style="list-style-type: none"> <li>• Work closely with NCFR's Public Policy Committee.</li> <li>• Organize panels and workshops about content and skill building related to public policy formation.</li> <li>• Focus on family policy research questions.</li> <li>• Help convert research into policy papers that can inform policymakers.</li> <li>• Facilitate the development of young scholars interested in family policy.</li> </ul>
<b>Other (Please specify)</b>	Focus groups: Adoption, Family Economics, Rural Families and Communities, and Work and Family

<b>Family Science Section</b>	
<b>Current Section Officers</b>	<p><b>Chair:</b> Tammy S. Harpel (2010)  <b>Chair-elect:</b> Jason D. Hans (2010)  <b>Secretary/Treasurer:</b> Karina M. Shreffler (2010)  <b>S/NP:</b> Michael R. Sturm (2010)  <b>Past Chair:</b> Sandra J. Bailey, CFLE (2010)</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Review section proposals for the Annual Conference.</li> <li>• Serve as liaison between the section and S/NPs.</li> <li>• Assist section officers.</li> <li>• Serve on the Section Nominations Committee</li> <li>• Attend section business meeting at the Annual Conference.</li> <li>• Complete an End-Year Report and submit report to the Board of Directors S/NP representative.</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in even-numbered years (e.g., 2008, 2010, 2012) and nominations take place in odd-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• Wesley Burr Student Paper Award</li> </ul> See attached S/NP Awards Table for details
<b>Distinct Contributions of S/NP or Section to the Profession</b>	The purposes of the Family Science Section are to expand, strengthen, and enhance the Family Science discipline and profession. This section focuses on the disciplinary and professional concerns rather than the subject-based concerns that are the domain of the previously existing interdisciplinary sections.
<b>Other (Please specify)</b>	

<b>Family Therapy Section</b>	
<b>Current Section Officers</b>	<p><b>Chair:</b> Jeffrey H. Larson, CFLE (2010)  <b>Chair-elect:</b> Thomas W. Blume (2020)  <b>Secretary/Treasurer:</b> Shayne Anderson (2010)  <b>Member-at-Large:</b> Jared R. Anderson (2010)  <b>S/NP:</b> J. Tekulve Martial-Vann, CFLE (2010)  <b>Section Liaison:</b> Cody Hollist (2010)  <b>Past Chair:</b> Colleen M. Peterson (2010)</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Serve as member of the Best Paper Award committee.</li> <li>• Serve as a liaison between the section and S/NPs.</li> <li>• Review section proposals for the Annual Conference.</li> <li>• Assist section officers.</li> <li>• Serve on the Section Nominations Committee</li> <li>• Attend section business meeting at the Annual Conference.</li> <li>• Represent any concerns of the students and new professional members of the Section.</li> <li>• Complete an End-Year Report and submit report to the Board of Directors S/NP representative.</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in even-numbered years (e.g., 2008, 2010, 2012) and nominations take place in odd-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• Best Poster Award (Student &amp; New Professional)</li> <li>• Best Paper Award (Student &amp; New Professional)</li> </ul> <p>See attached S/NP Awards Table for details.</p>
<b>Distinct Contributions of S/NP or Section to the Profession</b>	<ul style="list-style-type: none"> <li>• Represent both researchers and practitioners who want to be informed by research findings and theoretical developments.</li> <li>• Represent family therapy membership</li> </ul>
<b>Other (Please specify)</b>	

<b>Feminism and Family Studies Section</b>	
<b>Current Section Officers</b>	<p><b>Chair:</b> Lisa M. Taylor (2011)  <b>Chair-elect:</b> Elizabeth Sharp (2011)  <b>Secretary/Treasurer:</b> Dana Berkowitz &amp; Lyndal Bee Lian Khaw (2011)  <b>S/NP:</b> Megan Haselschwerdt (2011)  <b>S/NP:</b> Russell Toomey (2011)  <b>Past Chair:</b> Áine Humble, CFLE (2011)</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Attend the S/NP Business Meeting at the Annual Conference.</li> <li>• Co-chair the Hospitality Committee of FFS Section and also serve as the historians for the section.</li> <li>• Serve as a liaison between the section and S/NPs.</li> <li>• Serve on the Section Nominations Committee.</li> <li>• Attend section business meeting at the Annual Conference.</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference.</li> <li>• Review section proposals for the Annual Conference.</li> <li>• Assist section officers.</li> <li>• Complete an End-Year Report and submit report to the Board of Directors S/NP representative.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in odd-numbered years (e.g., 2009, 2011, 2013) and nominations take place in even-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• J. Bernard Outstanding Research Proposal From a Feminist Perspective Award</li> <li>• J. Bernard Outstanding Contribution to Feminist Scholarship Paper Award</li> </ul> See attached S/NP Awards Table for details.
<b>Distinct Contributions of S/NP or Section to the Profession</b>	The Feminism and Family Studies Section (FFSS) is devoted to including feminist perspectives into the academic and activist discourse of family studies.
<b>Focus Groups and Committees</b>	<ul style="list-style-type: none"> <li>• <i>Gay Bisexual Transgender Straight Alliance (FFS Focus Group)</i>: sponsors special sessions related to research, teaching, and advocacy.</li> <li>• FFS Section Ad Hoc Committee on Feminist Praxis – encourages the practice of feminism in our research, teaching, and service activity including policy and intervention. The Feminist Praxis Committee is devoted to the notion that an essential part of praxis is to be aware of who we are as people, and how our emotions and lived experiences are inextricably connected to our work.</li> <li>• Other Committees: Program Committee, Nominating Committee, Awards Committee, Endowment Committee</li> </ul>
<b>Other (Please specify)</b>	Also Available From FFSS: Listserve, Newsletter, and Syllabus Packet

<b>International Section</b>	
<b>Current Section Officers</b>	<p><b>Chair:</b> Paul Schvaneveldt, CFLE (2011)  <b>Chair-Elect:</b> Njoroge Michael Mbiti, CFLE (2011)  <b>Secretary/Treasurer:</b> Miriam Mulsow (2011)  <b>S/NP:</b> Elizabeth F. Maring  <b>Past Chair:</b> Catherine A. Solheim (2011)  <b>Jan Trost Award Chair:</b> Stephan Wilson, Coleen Murray, Paul L. Schvaneveldt</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Serve as member of the Jan Trost Award committee that selects the annual recipient of this award.</li> <li>• Assist section officers.</li> <li>• Serve as a liaison between the section and S/NPs.</li> <li>• Complete an End-Year Report and submit report to the Board of Directors S/NP representative.</li> <li>• Serve on the Section Nominations Committee</li> <li>• Attend section business meeting at the Annual Conference.</li> <li>• Review section proposals for the Annual Conference.</li> <li>• Serve as the chair of the subcommittee on mentoring for international students.</li> <li>• Gain professional development experience by participating in Committees (e.g., Student Development, Awards, Fundraising). Such committee work provides the opportunity to collaborate with colleagues and learn more about the working processes of NCFR.</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in odd-numbered years (e.g., 2009, 2011, 2013) and nominations take place in even-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	None at this time.
<b>Distinct Contributions of S/NP or Section to the Profession</b>	Provide a forum for scholars to share comparative international and transnational family research and praxis.
<b>Other (Please specify)</b>	The S/NP may write brief articles on professional development that is distributed through the International Section listserv. Focus Group: <i>Eastern European Families</i>

<b>Religion and Family Life Section</b>	
<b>Current Section Officers</b>	<p><b>Chair:</b> Joe D. Wilmoth (2011)  <b>Chair-elect:</b> Joanne Roberts, CFLE (2011)  <b>Secretary/Treasurer:</b> Loren Marks (2011)  <b>S/NP:</b> Teri Henke (2011)  <b>Past Chair:</b> Linda Behrendt, CFLE (2011)</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Review section proposals for the Annual Conference.</li> <li>• Attend section business meeting at the Annual Conference.</li> <li>• Serve on the Section Nominations Committee</li> <li>• Assist section officers.</li> <li>• Encourage student/new professional membership.</li> <li>• Serve as a liaison between the section and S/NPs.</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference.</li> <li>• Complete an End-Year Report and submit report to the Board of Directors S/NP representative.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in odd-numbered years (e.g., 2009, 2011, 2013) and nominations take place in even-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• S/NP Outstanding Paper Award</li> </ul> See attached S/NP Awards Table for details.
<b>Distinct Contributions of S/NP or Section to the Profession</b>	<ul style="list-style-type: none"> <li>• Prepare religious professionals for the responsibility of being a part of one of the only organizations that has the opportunity to assist individuals throughout the entire life cycle.</li> <li>• Share research information with professionals desiring to maintain or develop their expertise.</li> </ul>
<b>Other (Please specify)</b>	

<b>Research and Theory Section</b>	
<b>Current Section Officers</b>	<p><b>Chair:</b> Shelley M. MacDermid, CFLE (2011)  <b>Chair-Elect:</b> Thomas B. Holman (2011)  <b>Secretary/Treasurer:</b> Christine M. Proulz (2011)  <b>S/NP:</b> Jeffrey P. Dew (2011)  <b>Nominating Committee:</b> Laurie L. Meschke &amp; Shawn D. Whiteman (2010)  <b>Past Chair:</b> Ronald M. Sabatelli, CFLE (2011)  <b>Reuben Hill Award Chair:</b> Paul R. Amato (2010)</p>
<b>Description of S/NP Representative's Duties</b>	<ul style="list-style-type: none"> <li>• Review section proposals for the Annual Conference.</li> <li>• Assist with judging Research and Theory posters at the NCFR conference.</li> <li>• Assist section officers.</li> <li>• Serve on the Section Nominations Committee</li> <li>• Attend section business meeting at the Annual Conference.</li> <li>• Serve as a liaison between the section and S/NPs.</li> <li>• Complete an End-Year Report and submit report to the Board of Directors S/NP representative.</li> <li>• Attend the S/NP Leadership Council Meeting at the Annual Conference.</li> <li>• In addition to being at the Newcomers Reception to welcome conference attendees and individual section business meetings, a S/NP representative is expected to volunteer for at least one S/NP sponsored activity at the annual conference each year of their term as requested by the S/NP Program Representative. Activities may include presiding over a session, helping with the S/NP greeter table, and/or facilitating a networking session.</li> </ul>
<b>Election Cycle</b>	Two-year term; Term begins in odd-numbered years (e.g., 2009, 2011, 2013) and nominations take place in even-numbered years.
<b>S/NP Awards, Scholarship, or Internships</b>	<ul style="list-style-type: none"> <li>• Best Abstract by a S/NP Award</li> </ul> See attached S/NP Awards Table for details.
<b>Distinct Contributions of S/NP or Section to the Profession</b>	The Research and Theory Section facilitates research and theory activities in all content areas related to marriage and family.
<b>Focus Groups and Committees</b>	Focus groups: Qualitative Family Research Network and Men in Families Focus Group <ul style="list-style-type: none"> <li>• Other Committees – Program Committee, Publications Committee, Awards Committee, Nominating Committee, Committee to Develop Standard Tables for NCFR Journals (2002)</li> </ul>
<b>Other (Please specify)</b>	<ul style="list-style-type: none"> <li>• NCFR Research and Theory Listserve</li> <li>• NCFR Research and Theory Web Site (<a href="http://www.ncfr.org/about_us/r_t_research_and_theory.htm">http://www.ncfr.org/about_us/r_t_research_and_theory.htm</a>)</li> <li>• Web Site on <i>Standard Tables for NCFR Journals</i> (<a href="http://www.hhs.oregonstate.edu/hdfs/acock/tables/">http://www.hhs.oregonstate.edu/hdfs/acock/tables/</a>)</li> <li>• Qualitative Family Research Network Newsletter</li> <li>• Sponsor the Theory Construction Methodology Workshop (TCMW) at the Annual Conference.</li> </ul>

**YEAR-END REPORT FORM**

Section/Committee \_\_\_\_\_

S/NP Rep(s) \_\_\_\_\_

**I. MAJOR ACTIVITIES**

**II. COMMITTEE MEMBERS/OFFICERS, ETC.**

**III. CONCERNS**

Reporting Date: Two Weeks Prior to the Annual Conference)

**NCFR Awards for Students/New Professionals (S/NPs)\***  
For more information, contact the section S/NP representative.

<b>SPONSOR</b>	<b>AWARD</b>	<b>CRITERIA</b>	<b>PROCESS</b>
NCFR	<i>Cindy Winter Scholarship Award</i> <ul style="list-style-type: none"> <li>• \$1,000 cash award</li> <li>• Free conference registration</li> <li>• Plaque</li> </ul>	<ul style="list-style-type: none"> <li>• Student or new professional</li> <li>• NCFR member at least 1 full year</li> <li>• Demonstrate outstanding leadership or service in a family-related field</li> </ul>	Applicants can self-nominate or be nominated & must provide supporting materials. Awarded in the odd years. (April deadline)
	<i>NCFR Student Award</i> <ul style="list-style-type: none"> <li>• \$1,000 cash award</li> <li>• \$750 travel allowance to conference</li> <li>• A plaque</li> </ul>	<ul style="list-style-type: none"> <li>• Graduate student</li> <li>• NCFR member at least 1 year</li> <li>• Work shows promise of significant contribution to family studies</li> </ul>	Applicants must be nominated by their professor(s) & provide supporting materials. (April deadline)
	<i>Ruth Hathaway Jewson Award</i> <ul style="list-style-type: none"> <li>• \$2,500 for dissertation support</li> <li>• \$750 travel allowance to conference</li> <li>• A plaque</li> </ul>	<ul style="list-style-type: none"> <li>• Doctoral candidate</li> <li>• NCFR member at least 6 months</li> <li>• Best family studies dissertation proposal</li> </ul>	Applicants must submit proposal & supporting materials. (April deadline)
	<i>NCFR Honor Student Recognition</i> <ul style="list-style-type: none"> <li>• Stole/Honor Cord</li> <li>• Certificate of Recognition</li> <li>• Recognition in the <i>Report</i> and at the NCFR Annual Conference</li> </ul>	<ul style="list-style-type: none"> <li>• Awarded to graduate and undergraduate students</li> <li>• Outstanding and enduring contributions to the field of family science in the areas of Scholarship (3.5 GPA), Leadership, and Community Service.</li> <li>• Must be a member of NCFR</li> </ul>	Application form and \$30 application fee. Copy of current resume/vita and recommendation form from a faculty member, department chair, or employer. Deadlines: February 1, April 1 or September 15.
Affiliate Councils	<i>Outstanding Student Research Paper (Graduate)</i> <ul style="list-style-type: none"> <li>• \$500 cash award</li> <li>• A plaque</li> </ul>	<ul style="list-style-type: none"> <li>• Graduate student</li> <li>• Member of an affiliate council</li> <li>• Expected to present paper at NCFR</li> </ul>	Graduate & undergraduate applicants are nominated by active affiliates. (April deadline)
	<i>Outstanding Student Research Paper (Undergrad)</i> <ul style="list-style-type: none"> <li>• \$100 cash award</li> <li>• Certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Undergraduate student</li> <li>• Member of an affiliate council</li> </ul>	
Education & Enrichment Section	<i>Student Proposal Award</i> <ul style="list-style-type: none"> <li>• Three \$200 travel awards</li> <li>• Registration to Annual Conference</li> <li>• Certificates</li> </ul>	<ul style="list-style-type: none"> <li>• Graduate or undergraduate student</li> <li>• Top 3 proposals submitted to section</li> </ul>	S/NP Selects 3 winners from proposal ratings. Reports to Executive Board
Ethnic Minorities Section	<i>John L. McAdoo Dissertation Award</i> <ul style="list-style-type: none"> <li>• \$1,000 for dissertation completion</li> <li>• A plaque</li> <li>• Must present at next NCFR</li> </ul>	<ul style="list-style-type: none"> <li>• Dissertation must focus on issues related to ethnic minority families</li> </ul>	Applicants must submit packet of supporting materials. (April deadline)

Ethnic Minorities Section	<i>S/NP Best Paper Award</i> <ul style="list-style-type: none"> <li>\$300.00</li> <li>Certificate</li> </ul>	<ul style="list-style-type: none"> <li>Student or new professional</li> <li>Active NCFR &amp; section member</li> <li>Paper submitted to &amp; accepted by section</li> </ul>	
Family & Health Section	<i>Outstanding S/NP Paper Award</i> <ul style="list-style-type: none"> <li>\$200 cash award</li> <li>Certificate</li> </ul>	<ul style="list-style-type: none"> <li>Student or new professional</li> <li>Active NCFR &amp; section member</li> <li>Paper submitted to &amp; accepted by section</li> </ul>	Applicants must submit paper & supporting materials. (October deadline)
Family Policy Section	Harold & Margaret Feldman <i>Internship Award</i> <ul style="list-style-type: none"> <li>\$500 award</li> <li>Certificate</li> </ul>	<ul style="list-style-type: none"> <li>Student or new professional</li> <li>NCFR &amp; section member</li> <li>Involved in policy-oriented intern/research</li> <li>Preference given to those who have secured a policy-oriented internship that lasts for at least one academic semester</li> </ul>	Applicants must submit a letter of interest & supporting materials. (September deadline)
	<i>S/NP Travel Award</i> <ul style="list-style-type: none"> <li>\$500 Award</li> <li>Certificate</li> </ul>	<ul style="list-style-type: none"> <li>Student or new professional</li> <li>NCFR &amp; section member</li> <li>Have poster/paper accepted by section</li> <li>Preference given to those nearing the completion of their graduate program &amp; displaying a genuine research interest in family policy</li> </ul>	These awards are available only if there are no qualified applicants for the internship award. Applicants must submit a letter of interest & supporting materials. (September deadline)
	Harold & Margaret Feldman Award <i>Outstanding Research Proposal for Research in Family Policy</i> <ul style="list-style-type: none"> <li>\$500 Award</li> <li>A plaque</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	
Family Science Section	<i>Wesley Burr Student Paper Award</i> <ul style="list-style-type: none"> <li>Cash award (amount varies)</li> <li>Plaque</li> </ul>	<ul style="list-style-type: none"> <li>Student</li> <li>First author on paper/poster submitted to section</li> <li>Paper submitted to and accepted by section</li> </ul>	Upon acceptance of paper/poster for presentation, students will be invited to submit a completed paper and supporting documents which will undergo a blind judging process.
Family Therapy Section	<i>Best Poster Award</i> <ul style="list-style-type: none"> <li>One \$125 cash award – Student</li> <li>One \$125 cash award – NP</li> <li>Certificates</li> </ul>	<ul style="list-style-type: none"> <li>Student</li> <li>NCFR member</li> <li>First author on poster submitted to section</li> <li>Must present poster at the conference</li> </ul>	Upon acceptance of poster for presentation, students will be reviewed onsite at the conference by the selection committee.
	<i>Best Paper Award</i> <ul style="list-style-type: none"> <li>One \$500 cash award – Student</li> <li>One \$500 cash award – NP</li> <li>Certificates</li> </ul>	<ul style="list-style-type: none"> <li>Student</li> <li>NCFR member when proposal is submitted</li> <li>First author on paper submitted to section</li> <li>Must present paper at the conference</li> <li>NP within two years of graduation</li> </ul>	Upon acceptance of paper for presentation, students will be contacted by a section rep & invited to submit full papers for award consideration. (September deadline)

Feminism & Family Studies Section	<i>Jessie Bernard Outstanding Research Proposal from a Feminist Perspective Award</i> <ul style="list-style-type: none"> <li>• \$750 to fund feminist research</li> <li>• \$350 travel funds</li> <li>• A plaque</li> <li>• Summary published in newsletter</li> <li>• Asked to present at next NCFR</li> </ul>	<ul style="list-style-type: none"> <li>• Graduate student or new professional</li> <li>• Proposal must contribute to feminist scholarship about families &amp; use feminist frameworks &amp; methods</li> </ul>	Applicants must submit proposal & other supporting materials. Proposals undergo a blind peer-review process. (April deadline)
	<i>Jessie Bernard Outstanding Contribution to Feminist Scholarship Paper Award</i> <ul style="list-style-type: none"> <li>• \$250 cash award</li> <li>• Complimentary books</li> <li>• \$350 travel funds</li> <li>• A plaque</li> <li>• Summary published in newsletter</li> </ul>	<ul style="list-style-type: none"> <li>• Graduate student or new professional</li> <li>• Must be sole or first author</li> <li>• Paper must contribute to feminist scholarship about families &amp; the use of feminist frameworks &amp; methods</li> <li>• Published &amp; unpublished papers are considered, but papers should be at near-submission status</li> </ul>	Applicants must submit paper & abstract. Papers undergo a peer-review process. (April deadline)
International Section	No awards given at this time.		
Religion & Family Life Section	<i>Best Paper Award – Not S/NP Award</i> <ul style="list-style-type: none"> <li>• \$250 cash award</li> <li>• A plaque</li> </ul>	<ul style="list-style-type: none"> <li>• Contact the Section for details.</li> </ul>	
	<i>Student/New Professional Award</i> <ul style="list-style-type: none"> <li>• \$250 cash award</li> <li>• A plaque</li> </ul>	<ul style="list-style-type: none"> <li>• Contact the Section for details.</li> </ul>	
Research & Theory	<i>Best Abstract by a S/NP Award</i> <ul style="list-style-type: none"> <li>• \$200 cash award</li> <li>• A plaque</li> </ul>	<ul style="list-style-type: none"> <li>• Student or new professional</li> <li>• Highest rated proposal submitted to section</li> </ul>	

\*NCFR defines *students* as individuals enrolled full-time in an institution of higher learning and *new professionals* as individuals who are no more than five years beyond their most recent degree.

Updated 10/26/09 by J. Stand